

**Initial Notification Report
for DRY CLEANING Facilities**
WI DNR FORM 4500-163 (8/96)

Submit this report with a General Operation Permit application to:
WI DNR Bureau of Air Management
101 S. Webster St., P.O. Box 7921 (AM/7)
Madison, WI 53707
Attn: MACT Notification Coordinator

All dry cleaners are required to submit this report, along with a General Operation Permit application, to the DNR before a dry cleaning machine is installed. Also, this report must be updated within 210 days if a facility increases its Perc consumption and its source size is affected.

For more information, refer to *Facts about Dry Cleaning MA CT*, available from the your DNR air inspector or the Small Business Clean Air Assistance Program at (608) 267-9214 or (608) 264-6153. You can also refer to 40 CFR Part 63, Subpart A for the national standard, or section NR 468.20 of the Wisconsin Administrative Code for more information.

It is not the Department's intention to use any personally identifiable information from this form for any other purpose.

Facility Name: _____

Facility FID#: _____

Facility Phone Number: _____

Facility Contact/Title: _____

Mailing Address: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Owner/Operator/Title: _____

Address: _____
(If different than facility's)

City: _____ State: _____ Zip Code: _____

(OVER)

1. Check the box below if:

☐ your dry cleaner is a pick-up store

☐ your dry cleaning Facility has only coin-operated dry cleaning machines that are operated by the customers

If you checked either box, you can STOP HERE and return this report to the address above. A General Operation Permit is not required.

2. Write in the total volume of Perc you purchased for ALL of the machines at your dry cleaning facility over the past 12 months:

_____ gallons

3. Next to each machine type listed below, write the number of machines of that type located at your facility:

_____ Dry-to-Dry _____ Transfer

4. Provide the following information for EACH MACHINE at your facility. If you have more than 4 machines at your facility, make additional copies of this page.

	Machine 1	Machine 2	Machine 3	Machine 4
Machine Type (Circle One)	Dry-to-Dry or Transfer	Dry-to-Dry or Transfer	Dry-to-Dry or Transfer	Dry-to-Dry or Transfer
Date Machine Was Installed				
Control Device (Use the attached WORKSHEET to Determine Required Control)				
Date Control Device was Installed or Is Planned to Be Installed				

5. If a room enclosure is installed on a transfer machine as stated in Question 4, the following information about the room enclosure must be attached to this report.

- Description of the materials that the room enclosure is constructed of to show that it is impermeable to perchloroethylene,
- Explanation of how the room enclosure is operated to maintain a negative pressure at all times while the transfer machine is operating, and
- Explanation of how the room enclosure exhausts into a carbon adsorber.

6. Authorization

Print or type the name and title of the Responsible Official for the facility:

(Name)	(Title)
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A Responsible Official can be:

- ◆ The president, vice-president, secretary, or treasurer of the company that owns the facility;
- ◆ The, owner of the facility;
- ◆ The facility engineer or supervisor;
- ◆ A government official if the facility is owned by the Federal, State, City, or County government; or
- ◆ A ranking military officer if the facility is located on a military base.

I Certify That The Information Contained In This Report Is Accurate And True To The Best Of My Knowledge.

(Signature of Responsible Official)	(Date)
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INITIAL NOTIFICATION WORKSHEET

A. To find out if control is required, check all boxes that apply:

☐ I reported less than 140 gallons in Question 2.

☐ I reported less than 200 gallons in Question 2 AND reported only transfer machines in Question 3.

If you checked either box above and all your machines were installed before 12/9/91, you can STOP HERE. Write NO CONTROL REQUIRED in Question 4 for each machine that was installed before 12/9/91. For machines installed on or after 12/9/91, continue with the worksheet.

If you did not check a box above, go to Part B below.

B. Control is required. Check the appropriate box:

☐ Machine was installed BEFORE 12/9/91

If you checked this box, your required control is a refrigerated condenser that is installed by 9/22/96 or a carbon adsorber that was installed before 9/22/93. Write REFRIGERATED CONDENSER or CARBON ADSORBER in Question 4.

☐ Machine was installed ON OR AFTER 12/9/91 AND BEFORE 9/22/93

If you checked this box, your required control is a dry-to-dry machine with a refrigerated condenser. Write DRY-TO-DRY MACHINE WITH REFRIGERATED CONDENSER in Question 4.

If the machine you have is NOT a dry-to-dry machine with a refrigerated condenser, the machine must use either a refrigerated condenser or carbon adsorber from 9/22/93 until 9/22/96. On or after 9/22/96, any carbon adsorbers on dry-to-dry machines must be replaced with a refrigerated condenser. If the machine is a transfer machine with a carbon adsorber or a refrigerated condenser, you may keep this installation until 9/22/96. If you plan to keep a dry-to-dry machine with a carbon adsorber or a transfer machine with either a refrigerated condenser or carbon adsorber until 9/22/96, also write this information in Question 4.

☐ Machine was installed ON OR AFTER 9/22/93

If you checked this box, your required control is a dry-to-dry machine with a refrigerated condenser. Write DRY-TO-DRY MACHINE WITH REFRIGERATED CONDENSER in Question 4. NOTE: NO TRANSFER MACHINES CAN BE INSTALLED AFTER 9/22/93.

Control must be installed when machine is installed.

(OVER)

C. To find out if additional control is required, check all boxes that apply:

☐ I reported 1,800 gallons or less in Question 2.

☐ I reported 2,100 gallons or less in Question 2 AND I reported only dry-to-dry machines in Question 3.

If you checked either box above, you can STOP HERE. No additional controls are required. If you did not check a box above, go to Part D below.

D. Check a box below:

☐ Machine is a dry-to-dry machine that was installed ON or AFTER 12/9/91

If you checked this box, you are also required to install a supplemental carbon adsorber. Write SUPPLEMENTAL CARBON ADSORBER in Question 4.

☐ Machine is a transfer machine

If you checked this box, you are also required to install a room enclosure. Write ROOM ENCLOSURE in Question 4.